

2023 WORK PLAN

UPDATED 7-31-2023

PROJECT	PRIORITY LEVEL	DESCRIPTION	STATUS
MASTER PLAN	HIGH	A joint meeting on the Master Plan between PC/VC took place. Minor changes forthcoming. Master Plan changes are being made to address VC concerns.	IN PROGRESS
WATERWHEEL SINKHOLE	HIGH	Re-routed in temporary liner.	COMPLETE
WATERWHEEL CREEK RESTORATION	HIGH	A meeting with Staff, GEI & Kal excavating took place to begin planning implementation. Construction is planned to begin in August and completed by September.	IN PROGRESS
INFRASTRUCTURE STUDIES	HIGH	We continue to evaluate our water/sewer availability. Studies and evaluations have been consistent over the past several months. In 2022, the Village was recognized by the State for the progress we have made with our studies.	IN PROGRESS
RATE STUDY	HIGH	Rate analysis for H2O / sewer system received & being analyzed. This has been temporarily halted due to cost.	IDLE
WATER & SERVICE LINE REPLACEMENT	HIGH	This is State mandated. St. Mary's waterline and gooseneck replacement being reviewed. This will require a loan in the vicinity of \$1,000,000. A more in depth cost analysis has been initiated. The Village Council (6-20-23) approved a contract with F&V to move forward with a study and application for a USDA loan (St.Marys).	IN PROGRESS
WATER RESERVOIR INITIATIVE	HIGH	This was State mandated. The village has not qualified for grants. This initiative is on going.	IN PROGRESS
2% GRANT CONSIDERATION	HIGH	Unsuccessful on pre-granting discussions. Moving on....	COMPLETE
MARINA ORDINANCE UPDATE	HIGH	Review and research continues....	IN PROGRESS
MARINA MASTER PLAN UPDATE	HIGH	A contract has been signed to update the plan.	IN PROGRESS
PARKS & RECREATION PLAN	HIGH	The Plan was sent to the State for consideration and has been approved.	COMPLETE
DPW GATED ENTRANCE AND SECURITY	HIGH	Northern entrance - Easement language is being reviewed. Elimination, modification or otherwise will be necessary to gate the entrance in 2023.	IN PROGRESS
COURT CASE ZBA APPEAL	HIGH	Michael Sanocki (379 South Shore Drive) has filed an appeal with the Circuit Court against the Village to overturn a ZBA decision. There should be no discussion regarding this appeal. Stay tuned....	IN PROGRESS
ELM STREET 3-WAY STOP PROJECT	HIGH	Report received. No 3-way stop in 2023	COMPLETE
BAYVIEW /LEELANAU HILLS PUD	HIGH	The Roth family has hired a new attorney following the previous attorney stepping down from the case. There should be no discussion on any topic regarding this project. Stay tuned....	IN PROGRESS
CATEGORY "B" ROAD GRANT	HIGH	A 50 % grant request has been submitted (\$40,000) to fix 750 ft of Elm Street. Applicants will be notified by mid-September.	COMPLETE
PERSONNEL POLICY AMENDMENTS	HIGH	Modification / Amendments to the Personnel Policy manual have been recommended to the VC for consideration at their 3-20-23 meeting. Approved.	COMPLETE
RESTAURANT v NON-PROFIT	HIGH	The village has unfortunately been dragged into a time consuming disagreement/battle that has escalated into litigious threats. (Inland Seas v Boones). A temporary agreement is in place however a solution is not. We will not participate any longer in a solution or get involved in the dispute.	COMPLETE

2023 WORK PLAN

UPDATED 7-31-2023

SEWER /WATER ORDINANCE REVIEW	HIGH	This initiative is moving forward and hoping for a 2023 adoption.	IN PROGRESS
MARINA SLIP POLICY	HIGH	A new marina slip policy has been drafted for consideration / adopted at the 7-17-23 VC Mtg	COMPLETE
SEWER PATCHING FRONT STREET	HIGH	We have exhausted our 2023 budgeted amount of \$20,000 for sewer patching. A budget amendment to address further issues may be considered further along in the fiscal year.	COMPLETE
SEWER LINING FRONT STREET	HIGH	New proposal to line a portion of the Front St. sewer line (Madison-Jefferson) is being considered. Trying to schedule for late season repair due to major street closure from Madison to Adams for sewer bypass.	INITIATED
SEWER CAPACITY	MEDIUM	This is ongoing - data will be presented to the committee and VC for direction once evaluated.	IN PROGRESS
INTERGOVERNMENTAL DISCUSSIONS	MEDIUM	Discussions have been productive and a 2nd (July 17,2023) draft has recently been provide to the Twp. supervisor for comment.	IN PROGRESS
LINCOLN / GROVE SIDEWALK REPLACEMENT	MEDIUM	Sidewalk replacement initiative to begin 7-17-23 with the removal of sidewalk by staff. Sidewalks to be formed and complete by 7-21-23.	COMPLETE
PEDESTRIAN LIGHT (MDOT)	MEDIUM	M22 design and crossing discussed with MDOT.	IN PROGRESS
VILLAGE SIGN INITIATIVE	MEDIUM	Village entrance sign/ Marina Park/ Sutton Park have all been installed.	COMPLETE
DDA 2023 CONSULTANT	MEDIUM	A training was held for DDA members to understand their role and abilities. A joint meeting with the VC is forthcoming on September 13th. Following this meeting we will discuss a consultant taking over the DDA.	IN PROGRESS
DIGITAL BATHROOM LOCKS	MEDIUM	Digital locks for Duester & Marina Park bathrooms are being scheduled for installation. The locks are now installed.	COMPLETE
ELM STREET LINE PAINTING	MEDIUM	We have a verbal agreement to have road lines painted on Elm. Crosswalks will be painted by Staff.	IN PROGRESS
SUTTON PARK FENCE	MEDIUM	We will be installing a fence on the property line between Sutton Park and Suttons Bay Cottages due to the continual violations by renters parking on the park lawn. Surveyor notified.	IDLE
HARBOR HEIGHTS	MEDIUM	The project is progressing as anticipated.	IN PROGRESS
COMMUNITY BUILDOUT PLAN	MEDIUM	A proposal is forthcoming to the VC (May) to begin the process of understanding density and capacity within our village jurisdiction. The VC has accepted the proposal.	IN PROGRESS
MARINA ELECTRICAL EVALUATION	MEDIUM	We are evaluating the electrical situation for possible improvements/relocation. Electrical has been installed.	COMPLETE
S.SHORE DRIVE IMPROVEMENT	MEDIUM	2023 Project to begin Spring/Summer. This will address a slumped area of the roadway and include raising a manhole also. Project was scheduled for July 5th but postponed at Village request due to the holiday weekend/traffic.	IN PROGRESS
WATER BILLING EVALUATION	MEDIUM	An evaluation on how we are billing our residents for water is essential to understand if it accurately reflects usage. This is something we hope to initiate sometime in 2023.	IDLE
FLAG POLE	MEDIUM	Pricing flag pole for the Village Hall	INITIATED
ST MARY'S ROAD PROJECT	MEDIUM	Temporary measures will take place however, no final decision on this area will be made in 2023. This area will be evaluated when the waterline is replaced.	IN PROGRESS

2023 WORK PLAN

UPDATED 7-31-2023

GROVE STREET PROJECT	MEDIUM	Initial costs were received however, we are revisiting the total reconstruction of the street to consider alternative solutions and pricing opportunities.	IN PROGRESS
CONSUMERS ENERGY STREET LIGHT PILOT PROGRAM	MEDIUM	The Village is participating in a dimmable street light pilot program.	COMPLETE
MARINA BRIDGE COST ESTIMATES	MEDIUM	Cost Estimate Received - \$145,000 Pre-Fab bridge - Helical Piers/Sheet pile etc. \$118,600 - Additional cost - Mobilization/oversight/restoration/sidewalks/ contingencies etc. - \$136,500.	INITIATIVE POSTPONED
WALL MOUNTED WATER BOTTLE FILERS	MEDIUM	An ADA compliant water bottle filler / fountain has been installed at N. Park.	COMPLETE
SUTTONS PARK WALKWAY	MEDIUM	The cost to complete a paved ADA compliant walkway and display area is estimated at approximately \$40,000. Due to the cost, this will be postponed until waterwheel is completed. Postponed until 2024.	INITIATIVE POSTPONED
DOWNTOWN CAMERAS	MEDIUM / LOW	Stay Tuned....	IDLE
CONSUMERS ENERGY GRANT	MEDIUM / LOW	Educational Park/ Interpretative Signs / Coal Dock - -The Village did not qualify as administrators felt an educational park did not meet their intent of bringing people together.	COMPLETE
SUTTONS BAY RELEAF PARTNERSHIP	MEDIUM / LOW	Staff finalizing the agreement with planting to occur in October. N. Park farmers market perimeter is the target area.	IN PROGRESS
STREET TREE ORDER	MEDIUM / LOW	We have ordered numerous street trees to continue our tree replacement initiative.	IN PROGRESS
SAIL SHADE INSTALLATION	MEDIUM / LOW	The DPW has been preparing poles etc. for the installation of the sail.	IDLE
OVERNIGHT PARKING ON PUBLIC STREETS	MEDIUM / LOW	A review of current ordinances will begin to determine if a more strict overnight parking ordinance should be implemented.	INITIATED
NATIVE AMERICAN EDUCATIONAL SIGN APPROVAL	MEDIUM / LOW	Discussions are taking place to allow educational signs at our parks. The Committee recommended the project to the village council for consideration. Presentation by Emily Modrell before VC on March 20, 2023. APPROVED. Letter sent.	COMPLETE
KEY FOB DIGITAL ENTRANCE	MEDIUM / LOW	We initiated pricing a digital key fob entrance system to determine if it is a logical next step to security of the Administration and DPW offices. The key fob system would replace all the keys that have been distributed since 2017.	INITIATED
VILLAGE HALL EXTERIOR LIGHT IMPROVEMENT	LOW	The Village Hall exterior lights are set on a timer. We are looking into a modification to incorporate an "eye" to save \$\$\$.	INITIATED
M-22 SIDEWALKS	LOW	Non-motorized map created and provided to MDOT & consultant- more to come...	IN PROGRESS
PEDESTRIAN LIGHT (MDOT)	LOW	Safety Meeting to discuss M22 design and crossing was productive. Stay tuned....	IN PROGRESS
ELECTRIC VEHICLE CHARGING STATIONS	LOW	Stay Tuned....	IDLE
VILLAGE HALL CAMERA GRANT	LOW	Grant Requested - Following numerous successful grants we were denied this funding cycle.	COMPLETE
RAINGARDEN PLANTS	LOW	Raingarden vegetation for two M-22 raingardens are being discussed.	IN PROGRESS
RAINGARDENS - GENERAL	LOW	Various individuals, council members and Green Suttons Bay have been active with maintaining the raingardens.	IN PROGRESS
CHERRY CAPITAL CYCLING GRANT	LOW	We are contemplating application for another grant. Successful in 2022.	INITIATIVE RETRACTED
DOWNTOWN LIGHT POLE IMPROVEMENTS	LOW	Upgrading the current light poles has been researched. They should be taller and have a uniform size for banners rather than a unique size that costs significantly more.	INITIATED