



VILLAGE OF SUTTONS BAY  
420 N FRONT STREET, SUTTONS BAY, MI 49682  
VILLAGE COUNCIL REGULAR MEETING  
MINUTES OF October 21, 2024

The meeting was called to order at 5:30 p.m. by President Lutke.

Present: Bahle, Case, Christensen, Lutke, Smith, Suppes and Yoder

Absent:

Staff present: Aylsworth, Larrea & Petroskey

**Consent Agenda**

Lutke moved, Case seconded, CARRIED, to approve the Consent agenda as presented. The September 16, 2024 Village Council meeting minutes are approved. The payment of invoices is approved. Ayes: 7, No: 0.

**Conflict of Interest: None**

**Agenda approval**

Bahle moved, Case seconded, CARRIED, to approve the agenda as presented. Ayes: 7, No: 0.

**Public comment:**

Brad Thomas stated that he lives on St Mary's and has noted an uptick in summer traffic this year. He is asking the Village to look at ways to slow down traffic.

Jared Pontius offered his support for the relocation on the restrooms and stated he likes the email newsletter.

**VSB 2024-47 Bathroom Grant Contract**

Council was presented with a report from the Village Manager asking for a consensus to relocate the new restrooms to the other side of Adams Street. Larrea noted that by relocating them, the current bathrooms will remain in place during construction whereby eliminating disruption to marina operations. Lutke asked members if there was a consensus to accept the new location. Council members agreed by consensus that the relocation would serve the village residents and the marina operations well while retaining a wonderful viewshed.

Larrea stated that staff has worked very hard this year putting together a marina Master Plan, filing for grants and working with the consultant. Larrea noted that Abonmarche has presented the design and construction proposal. He added that the proposal begins with site work and due diligence, then moves into architectural design and finalization of the building plans and

documents and finalizes with bidding and construction management. Council members asked about the contingency percentage (actual amount set aside) and; if the numbers come back higher than originally proposed what the next step would be. Larrea stated he would reach out to Abonmarche to get these answers.

Yoder moved, Case seconded that the Village Council authorize the Village Manager to enter into an agreement with Abonmarche for the services described in and attached to Report VSB-2024-35 and being made a part of this motion. Ayes: 7 No: 0.

### **Staff reports**

Larrea noted that staff has been working on the 2025 budget and draft budgets will be discussed at next month's committee meetings.

Smith stated that the planning commission reviewed two amendments for the zoning ordinance relating to wireless communications and height in the Bayview District. These proposed amendments have been set for public hearing next month. Smith also thanked Dave and Rob for working with Green Suttons Bay to make sure the new trees located in North Park are watered in the next few weeks to help insure their longevity.

### **Good of the Order**

Christensen asked that discussion regarding traffic on St Mary's be added to the agenda of the next General Service committee meeting. Case and Suppes asked if signage could be placed in waterwheel park to explain the stream restoration. Bahle stated that it is time to review sewer and water fees. Yoder would like the police contract reviewed as we may not be getting the presence we need. Lutke stated he appreciates the communication that residents are receiving.

### **Public comment**

Jared Pontius offered concerns relating to traffic speeds in the alley. MJ Cartwright introduced herself as the Village appointed Library Board member.

The meeting adjourned at 6:15 p.m.

Meeting minutes submitted by Dorothy Petroskey.