



VILLAGE OF SUTTONS BAY
420 N FRONT STREET, SUTTONS BAY, MI 49682
VILLAGE COUNCIL REGULAR MEETING
MINUTES OF AUGUST 19, 2024

The meeting was called to order at 5:30 p.m. by President Lutke.

Present: Bahle, Case, Christensen, Lutke, Smith, Suppes (5:45pm) and Yoder

Absent:

Staff present: Petroskey, Larrea,

Consent Agenda

Lutke moved, Case seconded, CARRIED, to approve the Consent agenda as presented. The July 15th and July 29th 2024 Village Council meeting minutes are approved. The payment of invoices is approved. Ayes: 6, No: 0.

Conflict of Interest: Karl Bahle and Colleen Christensen stated they each had a conflict of Interest regarding 7b under New Business.

Agenda approval

Lutke moved, Case seconded, CARRIED, to approve the agenda as presented. Ayes: 6, No: 0.

Public comment:

Jeff Slocombe spoke regarding the Bayview P.U.D. and requested it be rezoned.

Vanessa Gruenwald spoke regarding the intersection of St Mary's and M-22, Short Term Rentals and Village Clean-up Day.

Samara Slocombe stated her family has owned property in Bayview since 2008 and would like to eventually build up there.

VS B 2024-41 Granicus Report

Council was presented with a report detailing the information received thus far from Granicus regarding short term rentals in the Village. Staff will continue to monitor over the next year to see if the company is providing the service the Village needs.

VS B 2024-42 Amendment 13 of Ordinance 2 of 2018 Z 2024-02 SFWD Amendments

The planning commission was presented with an application to amending zoning language in the Single-Family Waterfront District. After a public hearing was held, they recommended that the Village Council adopt the same. Smith stated the applicant's request included changing the

Village of Suttons Bay – 420 N Front Street – P O Box 395 – Suttons Bay, MI 49682 – 231.271.3051
suttonsbay@suttonsbayvillage.org

intent of the district and amending the spatial requirements to provide for removal of criteria relating to depth, reducing the width from 100 to 90ft, and primary street setback from 25 to 20. Yoder moved, Lutke seconded, CARRIED, with an affirmative unanimous roll call to adopt **Amendment 13 of Ordinance 2 of 2018; Z- 2024-02 Single Family Waterfront Amendments** as presented. Roll Call Vote: Case, Lutke, Smith, Suppes and Yoder. Ayes 5, No: 0, Abstain 2.

VSB 2024-43 Amendment 14 of Ordinance 2 of 2018 Z 2024-03 Article 2.6 Environmental Protection Wetland Amendments.

Council was presented with a report from the Planner and meeting minutes requesting an amendment to Article 2.6 Environmental Protection as it relates to wetlands. After a public hearing was held, the planning commission recommended that the Village Council adopt the same. Suppes moved, Yoder seconded, CARRIED, with an affirmative unanimous roll call to adopt **Amendment 14 of Ordinance 2 of 2018 Z- 2024-03 Art 2.6 Environmental Protection Wetlands** as presented. Roll Call Vote: Case, Lutke, Smith, Suppes and Yoder. Ayes 7, No: 0.

Resolution to accept Waterway Grant WW24-0009

Larrea noted that this Resolution addressed the waterway grant the Village received for the A Dock Phase 1 and Upland Walkway. The grant requires the council to officially accept the grant. Case moved, Smith seconded, CARRIED, with an affirmative unanimous roll call to adopt Resolution 8 of 2024 accepting Michigan Waterways Grant WW24-009 as presented. Roll Call Vote: Case, Lutke, Smith, Suppes and Yoder. Vote: Ayes: 7, No: 0.

VSB-2024-39 Ordinance 29 of 2024

The Administrative Committee was presented with an amendment to the Manager's Ordinance relating to spending limits. It was noted that the original Ordinance was created in 2004. Lutke moved, Case seconded, CARRIED, with an affirmative unanimous roll call to adopt Ordinance 20 of 2024 Village Manager Ordinance as presented. Roll Call Vote: Case, Lutke, Smith, Suppes and Yoder. Vote: Ayes: 7, No: 0.

VSB-2024-40 Personnel Policy Amendments

Larrea stated that the personnel policy was reviewed by the attorney earlier this year and several amendments were made as required by State and Federal laws as well as policies regarding call in pay and holiday pay Case moved, Suppes seconded, CARRIED, to adopt the policy amendments as recommended by the administrative committee. Ayes: 7. No: 0

Manager's Employment Contract:

A committee was selected at last month's special meeting and a consultant hired to negotiate a contract with the Village Manager whose contract is set to expire at the end of the year. The committee noted that several items were taken into consideration; quality and length of service, cost of recruitment, location, candidate pool, opportunities out there and improvements made

in the Village. It was noted that the consultant was able to negotiate a good contract in a relatively short period of time. The committee recommends offering Rob Larrea the five (5) year contract as presented. Council members stated that they were very pleased with Rob's performance. Yoder moved, Smith seconded, CARRIED, to accept the Employment Agreement as presented. Roll Call Vote: Case, Lutke, Smith, Suppes and Yoder. Vote: Ayes: 7, No: 0.

Staff reports

Larrea stated that it looks like waterwheel park improvements will come in under budget. Larrea thanked the Council for their confidence in him. He also thanked his staff for all they do.

Good of the Order

Will Case talked about Waterwheel Park and porta john placement, Martinson recognition, Sutterfield recognition, park name, and sculpture artist recognition. He thanked Rob and staff for all their work in getting the waterways grant. Lastly, he suggested that next year the Farmers Market be relocated to Sutton Park.

Public comment

Sharon Sutterfield spoke regarding Helen Sutterfield and waterwheel park.

The meeting adjourned at 6:15 p.m.

Meeting minutes submitted by Dorothy Petroskey.