



UTILITY/MARINA COMMITTEE  
Meeting Notes of May 6, 2024  
420 N. Front Street  
Suttons Bay, MI 49682

The meeting was called to order at 8:30 a.m.

Present: Lutke, Smith and Yoder  
Staff present: Aylsworth, Fay, Larrea and Miller

#### Reports

##### DPW Director Report

Miller reported staff took the EGLE water distribution exams which gave them entry level certifications. This allows them to qualify to operate the system. It will also help to identify issues when they are on call. EGLE now requires anyone that works in collections to be certified. Miller referred to his report in the packet.

##### Marina Report

Harbormaster Aylsworth stated the Marina is almost ready and operational for the season. A part time Groundskeeper has been hired as well as a couple of retirees. Most of the staff from last year are returning. The Village received both Waterway grants. The grants will help to construct new Marina bathhouses and a public bathroom, as well as bringing in power to A Dock. Phase two consists of two smaller projects, one of which will accommodate bigger boats.

##### WWTP Report

The WWTP report was submitted by Huggard of Jacobs and can be found in this meeting packet. It was noted that the plant is running smoothly

#### VSB-2024-22 DPW Electronic Lock Proposal

Larrea referred to his report found in the packet. He stated electronic locks will give tiered permission to staff, and if we lose power, we are still able to communicate with the system. Committee recommends approval to Council the proposal from EPS in the amount of \$4,800.00.

Committee member comments

Larrea referred to his work plan. He stated there is a lot going on in the Village and that we will be busy. Waterwheel Park is well on its way and dry weather will move it along.

The meeting adjourned at 8:49 a.m.

Meeting notes submitted by Shar Fay, Clerk.